

2018-2019 INTRA-DISTRICT TRANSFERS

STUDENT TRANSFER ELIGIBILITY

A request for a transfer is a privilege granted by the district which allows student to attend another UISD campus based on reasons listed below. The parent must provide a substantiated reason in order to be approved by the Office of Admissions. Students with academic, attendance, and disciplinary issues may play a role in the review of the transfer request.

TIMELINE AND DEADLINES

The transfer period will begin on April 2, 2018 and end on June 14, 2018 (Thursday). Parents shall request transfer forms from the school where they wish their child or children attend for school year 2018-2019. The Office of Admission, Attendance, and Family Services **will not** provide blank forms directly to parents or any other person.

REASONS FOR REQUEST

- Safety with documentation from campus.
- Hardship (*substantiated reason, supported with some documentation*)
- Employee Benefit (*for biological children only; no friends, POA, or relatives*)
- Other: (*Administrative recommendation – special circumstance*)
- Feeder pattern (*previous/past history in same feeder campus*)

Notice for athletic participation: A secondary school student shall be subject to University Interscholastic League guidelines in reference to eligibility. A secondary school student on a transfer shall not be eligible to participate in varsity athletics for at least one calendar year if he or she transferred for athletic purposes or opted to transfer after the first year of opportunity to transfer.

Notice for Cheer and Dance Group participation: The Fine Arts Department and the Office of Admissions have strict guidelines for new and current students residential and admissions requirements when considering participation in any Cheer and Dance Group activities. No non-resident students will be allowed to try-out unless they are approved by the Office of Admissions through the transfer process, admissions guidelines, and by the Fine Arts Department.

No transportation is provided for students on approved transfers unless required by law. It is responsibility of parents to arrange transportation and ensure students arrive and picked up on a timely basis.

NOTE: *Intra-District Transfers deadline for 2017-2018 was on June 15, 2017. No new transfers are accepted. Students must register and attend their intended school based on their current address for the rest of the 2017-2018 school year. However, a few exceptions will be allowed depending on the circumstance. Please visit the Office of Admissions for further instructions.*

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